

Appendix D

Checklist for MECP Applicants

- ___ 1. Commanding Officer's Endorsement/Recommendation. Move page 2-15/16 (Commanding Officer's Recommendation of Officer Programs Application found in Chapter 2 of this instruction) to front of package, additional endorsement not required (Original signature of CO/Acting only, no BY DIRECTION).
- ___ 2. Officer Programs Application (Complete, legible, correct name, rate, SSN, original signature.)
 - Include Statement of Age (Calculated age in years/months/days at projected dated of program completion, under personal statement section) Note: does not count against 200-250 word motivation statement.
- ___ 3. Interviewer Appraisal Sheets (3). (NAVCRUIT 1100/13 provided in Chapter 2, Officer Programs Application).
- ___ 4. Evaluations. (Copies of last 5 years observed Evaluation Report & Counseling (NAVPERS 1616/26) or Fitness Report & Counseling Record (NAVPERS 1610/2).)
- ___ 5. College Transcript. (Copies of all college transcripts.)
- ___ 6. Test Scores. ACT or SAT scores completed within 3 years of application due date.
- ___ 7. Letter of Acceptance. (from accredited university or college).
- ___ 8. Academic Degree Completion Plan. (Signed by accredited school of nursing; projected program of study; number of accepted/transerable credits(minimum of 30 semester credits).
- ___ 9. Medical Examination/History. (Report of Medical Examination (SF 88 or DD 2808) and Report of Medical History (SF 93 or DD 2807-1 within last 18 months to include HIV results, eye exam, etc. as outlined in this chapter).

___ 10. Proof of Birth. (Certified copy of birth certificate or Report of Birth (DD Form 372) or certificate of citizenship and/or naturalization number.)

___ 11. Security Clearance. (OPNAV 5520/20, Certificate of Personal Security Investigation, Clearance and Access.)

___ 12. Letters of Recommendation. (not required, place here if included).

___ 13. Awards. (copies of citations, letters, not required, place here if included).